



COGNITA

An inspiring world of education

Cumnor House School for Boys

Job Description

Post held: Peripatetic Music Teacher

Responsible to: Head of Music

Liaises with: Music Teachers/Music Secretary

Main purpose of job:

To work as an instrumental specialist for the school, delivering individual/group lessons and/or coordinating instrumental ensembles as agreed with the Head of Music.

DUTIES AND RESPONSIBILITIES

Support for pupils:

To teach and deliver an inspiring, challenging and balanced programme of instrumental study

To assess, record and report on the development, progress and attainment of pupils

To maintain consistently high behavioural expectations of pupils both in school and during external performances

To promote excellent pastoral care

Safeguard and promote the general well-being of pupils and to be a role model for pupils at all times

Support for teachers:

To liaise with the music teachers and Head of Department informally regarding the instrumental programme delivered

To participate in the development of the department and contribute to the departmental and overall School aims and objectives

To maintain appropriate records and provide relevant and accurate data for information systems to ensure that all records are up-to-date.

To support and advise on instrumental stock upkeep and new instrument purchase.

Attend school performances as directed by the Head of Music in order to lead an ensemble (if applicable) and support with the running of the performance on the day

Administrative:

To prepare and produce reports for individual pupils

To liaise with parents and the Music Secretary/HOM as required on individual students' progress and communicate regarding any other matters as required

Support for the school:

Be aware of and comply with the procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person

Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop

Contribute to the overall ethos/work/aims of the school

Appreciate and support the roles of other professionals

Attend and participate in relevant meetings as required

Where appropriate develop a relationship to foster links between home and school

Liaise, advise and consult with other members of the team supporting the children as appropriate

Contribute to reviews of children's progress as appropriate

Set a good example in terms of dress, punctuality and attendance

Undertake other duties from time to time as required by the Head of Music

The job holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the relevant Cognita Safeguarding; Child Protection Policy and Procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, s/he must report any concerns to the School's Child Protection Officer/Designated Safeguarding Lead or to the Head or indeed to the Regional CEO so that a referral can be made accordingly to the relevant third party services.

Signed: _____ Date: _____