

# **CUMNOR HOUSE SCHOOL FOR GIRLS**



**Summer Term 2018**

## Who do I contact?

<b>My child will be absent from school</b>	My child is ill or going to be late	Telephone the School Office 020 8668 0050 option 1 or email: <a href="mailto:sam.quartly@cumnorhouse.com">sam.quartly@cumnorhouse.com</a> Parents and carers are required to inform the school by 08:00 on each day of absence
	I would like to request time off school in term time	Parents are required to complete an absence request form in advance. Email <a href="mailto:admin.purley@cumnorhouse.com">admin.purley@cumnorhouse.com</a> for a form to be sent to you for completion and return or collect a hard copy from the front desk. Completed forms will be passed to Mrs McShane for approval.
	I want to collect my child for an appointment during the school day	Telephone the School Office: 020 8668 0050 One of the office staff will alert the class teacher. Parents and carers will be required to sign the child out of the building.
<b>Clubs</b>	Booking availability and general information about clubs provision	Please contact the School Secretary, Mrs Quartly on 020 8668 0050 or email: <a href="mailto:sam.quartly@cumnorhouse.com">sam.quartly@cumnorhouse.com</a>
<b>Transport</b>	I would like to book my child a place on the shuttle bus	Contact <a href="mailto:admin.purley@cumnorhouse.com">admin.purley@cumnorhouse.com</a>
	I would like to discuss the school bus routes	Contact <a href="mailto:paul.simpson@cumnorhouse.com">paul.simpson@cumnorhouse.com</a>
	I would like to discuss a transport issue or concern	Contact <a href="mailto:business.manager@cumnorhouse.com">business.manager@cumnorhouse.com</a>
<b>Sport</b>	I have a question regarding my child's PE/Games lessons	Contact Director of Sport Miss Young at <a href="mailto:rebecca.young@cumnorhouse.com">rebecca.young@cumnorhouse.com</a>
<b>I would like to</b>	Arrange a meeting with a teacher	Contact the teacher directly by email or message in the homework diary or enquire via <a href="mailto:admin.purley@cumnorhouse.com">admin.purley@cumnorhouse.com</a> and the School Secretary will assist you with arranging an appointment.
	Discuss a pastoral matter	Contact the form teacher directly by email or message in the homework diary or enquire via <a href="mailto:admin.purley@cumnorhouse.com">admin.purley@cumnorhouse.com</a> and the School Secretary will assist you with arranging an appointment.
	If you are not satisfied with the outcome having discussed with the teacher then please contact the Deputy Head	If you need to escalate an issue, please contact one of our Deputy Heads: Pastoral: <a href="mailto:gareth.tindall@cumnorhouse.com">gareth.tindall@cumnorhouse.com</a> or Academic: <a href="mailto:laura.threadgold@cumnorhouse.com">laura.threadgold@cumnorhouse.com</a>
	Arrange a meeting or telephone call with Mrs McShane	Telephone the Head's PA, Mrs Diprose, on 020 8668 0050 or email: <a href="mailto:janet.diprose@cumnorhouse.com">janet.diprose@cumnorhouse.com</a>
	Discuss general school enquiries	Telephone the School Office on 020 8668 0050 or email <a href="mailto:admin.purley@cumnorhouse.com">admin.purley@cumnorhouse.com</a>
<b>Discuss School Fees</b>	Enquiries concerning school fees	Please contact our assistant bursar <a href="mailto:lauren.grimes@cumnorhouse.com">lauren.grimes@cumnorhouse.com</a>
<b>Discuss Safeguarding concerns</b>	A safety/child protection issue	Speak or email to our Designated Safeguarding Lead: Mr Tindall, Deputy Head Pastoral: <a href="mailto:gareth.tindall@cumnorhouse.com">gareth.tindall@cumnorhouse.com</a> Speak to or email our Early Years Designated Safeguarding Lead: Mrs Mearkle: <a href="mailto:nicola.mearkle@cumnorhouse.com">nicola.mearkle@cumnorhouse.com</a>
	Concerns about a member of staff	Email the Head's PA, Mrs Diprose <a href="mailto:janet.diprose@cumnorhouse.com">janet.diprose@cumnorhouse.com</a> who will pass your concern on to Mrs McShane
<b>Catering</b>	Questions concerning food and diet at school	Email <a href="mailto:admin.purley@cumnorhouse.com">admin.purley@cumnorhouse.com</a> who will pass your concern on to the head Chef. Alternatively please contact Thomas Franks directly: <a href="mailto:tracy.twinn@thomasfranks.co.uk">tracy.twinn@thomasfranks.co.uk</a>

<b>April</b>		<b>Time</b>
Friday 13 Apr	<b>Staff INSET</b>	All day
Saturday 14 Apr		
Sunday 15 Apr		
Monday 16 Apr	<b>START OF SUMMER TERM</b> – Girls may wear winter or summer uniform until Monday 30 April	Gate opens 8.15 until 8.30 am
Wednesday 18 Apr	Year 6 Trip to Lion King	12.00-6.30 pm
Thursday 19 Apr	Open Morning (Reception only)	9.30- 11.00 am
Saturday 21 Apr	LCM Music Exams	All day
Sunday 22 Apr	LCM Music Exams	All day
Monday 23 Apr	AFTER SCHOOL ACTIVITIES START Pop-in Rec, Year 1 & 2 Parent Pop-in Year 3-6	3.30 pm 4.15 pm
Tuesday 24 Apr	Year 6 Parents' Evening	4.15 – 6.00 pm
Wednesday 25 Apr	U10A & U11A - Pairs Cricket - Home - Banstead Prep	3.00 – 4.00 pm
Thursday 26 Apr	STAFF MEETING	
Friday 27 Apr	Parent Assembly: Years 5 & 6	8.30 am
Saturday 28 Apr		
Sunday 29 Apr		
Monday 30 Apr	Summer uniform to be worn from today Cumnor Bake Off Showstopper (Year 6)	tbc
<b>May</b>		<b>Time</b>
Tuesday 1 May	Open Morning	9.30-11.00
Wednesday 2 May	ESSA London Primary Teams- Year 5 and 6 – Whitgift School	5.30-6.30 pm
Thursday 3 May	PA Cake and Smoothie sale (tbc)	10.30 am
Saturday 5 May		
Sunday 6 May		
Monday 7 May	<b>SPRING BANK HOLIDAY</b>	
Tuesday 8 May	Y4 Trip to Tate Modern	All day
Wednesday 9 May	Class and Sports Group Photos LSSA Primary Individual Championships (JAGS)	5.30-8.00 pm
Thursday 10 May	U10A & U11A - Pairs Cricket - Home - Royal Russell STAFF MEETING	3.00-4.00 pm 4.00 pm
Saturday 12 May	PA – Kidz on the Catwalk	More info to follow
Sunday 13 May		
Monday 14-25 May	Assessment Fortnight	
Tuesday 15 May	Teddy Bears' Picnic for Reception U8A & U9A - Pairs Cricket - Away - Croydon High	1.30 pm 3.30-5.00 pm
Wednesday 16 May	Year 3 Trip to Lullingstone Roman Villa Aric Sigman - Parent Talk	All day 5.30-7.00 pm - tbc
Thursday 17 May	YEAR 5 AND 6 Showstoppers workshop	All day
Saturday 19 May		
Sunday 20 May		
Monday 21 May	House Meeting led by house captains during form time U8A & U9A - Pairs Cricket - Home - Croydon High	1.05-1.20 pm 3.30-4.30 pm

May		Time
Wednesday 23 May	Dr Bike in for bike MOTS for Bike Safety (Year 6 only) Reception Swim Challenge Year 1 Swim Challenge	9.00-12.00 pm 10.00 am 1.00 pm
Thursday 24 May	Year 2-6 House Swimming Gala Parent Pop in - Reception, Y1, Y2 & Y3 Parent Pop in – Year 4-6 INSTRUMENTAL CONCERT	9.00-11.30 am 3.30 pm 4.15 pm 6.00-7.30 pm
Friday 25 May	End of Assessment fortnight House Kwik Cricket	9.00-12.00 pm 2.00 pm
Saturday 26 May		
Sunday 27 May		
Monday 28 May – Friday 1 June	<b>HALF TERM</b>	
Tuesday 29 May	Cycle training for Year 6	All day
Wednesday 30 May	Cycle training for Year 6	All day
Saturday 2 June		
Sunday 3 June		
June		Time
Monday 4 June	<b>Back to school</b>	
Tuesday 5 June	Yr 6 Bake off Final Year 3 & 4 Dress rehearsal	9-12.00 pm 1.30 pm
Wednesday 6 June	U8A & U9A - Pairs Cricket - Away - Banstead Prep	3.15-4.30 pm
Thursday 7 June	Year 3 & 4 Play to School <b>Future Schools Evening in the Hall</b>	1.30 pm <b>6.00-8.00 pm</b>
Friday 8 June	Reception trip to Ladyland Farm Year 3 & 4 Performance to parents Prep Schools Athletics Competition - one mixed U10 & U11 team at Epsom College	All day 2.00 pm 3.00-7.00 pm
Saturday 9 June		
Sunday 10 June		
Tuesday 12 June	OPEN MORNING Music Scheme Workshop for parents	9.30-11.00 am 3.30-4.30 pm
Thursday 14 June	Vocal Soiree	5.00-6.00 pm
Friday 15 June	PA Fathers' Day Pop up Shop	tbc
Saturday 16 June		
Sunday 17 June		
Monday 18 June	Year 1 & 2 Trip to Gatton Park (tbc) Year 6 Technical rehearsal U8A & U9A - Pairs Cricket - Away - Royal Russell	All day 1.30 pm 4.00-5.00 pm
Tuesday 19 June	Lion King dress rehearsal 11 + Information evening for Year 4 for parents	1.30 pm 7.00-8.00 pm
Wednesday 20 June	Lion King performance to School Parent Pop in - Reception, Y1, Y2 & Y3 Parent Pop in – Year 4-6	2.00 pm 3.30 pm 4.15 pm
Thursday 21 June	House meeting led by house captains PA Cake and Smoothie sale (tbc) Reception Induction Lion King performance to parents	8.55-9.30 am 10.30 am 1.30 pm-2.30 pm 2.00 pm
Friday 22 June	<b>AFTER SCHOOL ACTIVITIES STOP</b> Yr 6 Cornish Picnic Lion King performance to parents	3.00-4.30 pm 6.00-7.30 pm

Saturday 23 June		
Sunday 24 June		
<b>June</b>		<b>Time</b>
Monday 25 June	Year 6 at Bushcraft Residential Trip Reigate Grammar School "Giant Music Day" <b>Evening with Andrea Grace - Sleep Talk to parents</b>	9.00 am TBC <b>6.00-8.00 pm</b>
Tuesday 26 June	Year 6 at Bushcraft Residential Trip	
Wednesday 27 June	Year 6 return from Bushcraft Residential Trip	3.30 pm
Thursday 28 June	Pre-prep Sports Day KS2 Sports Day	9.00-11.00 am 1.00-4.00 pm
Friday 29 June	Reserve Sports Day	
Saturday 30 June		
Sunday 1 July		
Monday 2 July		
Tuesday 3 July	<b>Ballet Exams</b>	<b>All day</b>
Wednesday 4 July	KS1 Prize Giving KS2 Prize Giving	9.00 am 2.00 pm
Thursday 5 July	Meet the teacher/move up afternoon (children only)	pm
Friday 6 July	<b>LAST DAY OF TERM</b> Reception leave: 11.45 am Years 1, 2 and 3: 12.00 pm Years 4-6 : 12.15 pm	

#### Positions of Responsibility:

Head Girl                 Lianna Iversen  
Deputy Head Girl       Anaya Patel

House Captains:       Parks                                 Jessica Dolby  
                                  Nightingale                        Eloane Régy  
                                  Keller                                Zoha Jetha  
                                  Seacole                              Leah Patel

#### Timings of the School Day:

3.10 pm End of school day Reception  
3.20 pm End of school day Years 1 - 3  
4.00 pm End of school day Years 4 - 6  
4.20 pm Black gate locked

#### Term Dates:

**Summer 2018:**           Monday 16 April - Friday 6 July 2018

*Summer Half Term:   Monday 28 May - Friday 1 June 2018*

(May Bank Holiday Monday - Monday 7 May 2018)

**Autumn 2018**           Wednesday 5 September 2018 - Friday 14th December 2018

*Autumn Half Term 2018:   Monday 22 October 2018 - Friday 2 November 2018*